

JR. PHARMACIST (WAREHOUSE)

Nos. of post : Total 12 (UR (W) – 1, SC – 3 (W – 1), ST – 8 (W - 4)

Terms of Reference (Job Responsibility) :

They will assist in:-

- Maintenance of updated stock.
- Management of warehouse as per quality assurance protocols and requirement for different sensitive areas.
- Maintaining good inventory management system.
- Daily coordination with OSMC.
- Ensuring proper timing cleanliness, security of warehouse infrastructure.
- Following all safety and insurance norms for the warehouse.
- Ensuring seamless service of issue to indenting facilities.
- Ensuring adherence to all management information system to be put in place by OSMCL.
- Facilitating quarantine measures and sample checking as per OSMCL quality standard protocol.
- Maintaining all book keeping.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility Criteria :

Diploma in Pharmacy from any recognized Institution (with minimum 60% of marks) with 2 years of post - qualification experience in drug warehouse management/store & inventory management. Candidates for this post must be computer literate .i.e. she / he must be well acquainted with MS office package (word, excel, Power Point) as well as use of internet. However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit : The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e **21.06.2022**. However relaxation of age upto 10 years for Persons with Disability (PWD) candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions” shall be applicable.

Scale of Pay : Rs 14,200/-, during the period of initial appointment, the initial appointees shall draw monthly remuneration at the rates prescribed in the Annexure appended in GA & PG Deptt. Notification No. 28621-GAD-SC-RULES-0037/2017/GEN., dated 27.10.2021. Annual increase of remuneration is subject to satisfactory performance, the remuneration of initial appointees shall be enhanced as per slabs prescribed under the Annexure appended in GA & PG Deptt. Notification No. 28621-GAD-SC-RULES-0037/2017/GEN., dated 27.10.2021 on completion of each year of service. No DA, HRA and other allowances shall be admissible. However other benefits as per Corporation norms shall be paid. On the date of satisfactory completion of six years of initial appointment, they shall be deemed to have been regularly appointed and shall be entitled to draw the time scale of pay plus Grade Pay with DA and other allowances as admissible in corresponding pay band.

Place of posting : In different warehouses of the Odisha State Medical Corporation or in the Drugs & Surgical Division of Odisha State Medical Corporation or any other establishment of the Corporation depending on administrative exigency.

Selection Modality:

A. Career Weightage - 60% (HSC or equivalent -20%, Qualifying Diploma Degree (D.Pharm) - 40%)

B. Experience Weightage - 40%.

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20% i.e. 10 Years. (One year shall be calculated as total of 12 months and one month shall be calculated as total of 30 days)

ii. Weightage on relevant experience – 20%

(a) Working experience as Jr. Pharmacist – Warehouse in any Government Medical Corporation run under the Government Sector. (10%)

(b) Working experience as Jr. Pharmacist – Warehouse in any Govt. institutions / State Govt. / Central Govt. / Central PSU / State PSU in India. (5%)

(c) Working experience as Jr. Pharmacist – Warehouse in any Hospitals having 200 beds or more / in any Medical College & Hospitals having 200 beds or more / in any Pharmaceutical manufacturing industry with a turnover of Rs 50 crores or more in India. (5%).

C. Qualifying Computer Test : To ensure adequate zone of consideration, candidates in the ratio of 1:10 (category – wise) shall be called for computer test, which will be qualifying in nature.

(Candidates will be shortlisted for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above. Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.