



## ODISHA STATE MEDICAL CORPORATION LIMITED.

(A Government of Odisha Undertaking)

Office: Convent Square, In front of Ram Mandir, Bhubaneswar – 751001, Odisha

Website: [www.osmcl.nic.in](http://www.osmcl.nic.in), e-mail: [rec.osmcl@nic.in](mailto:rec.osmcl@nic.in)

### Advertisement for Recruitment

No. 03 /OSMCL/HR/2020

Date 19.10.2020

Odisha State Medical Corporation Ltd. (OSMCL), Bhubaneswar invites online applications from eligible candidates for filling up the following vacant posts of the Corporation:

Sl. No.	Name of the Post	Total nos. of posts	Reservation category	Scale of Pay (Pay Band) & Grade Pay
1	Asst. Manager – IT	1	UR – 1	As per ORSP 2017: Rs 44,900/-, Level: 10
2	Asst. Manager – Procurement (D & S)	2	UR – 1 ST – 1	As per ORSP 2017: Rs 44,900/-, Level: 10
3	Asst. Manager – Procurement (Equipment)	2	UR – 1 ST – 1	As per ORSP 2017: Rs 44,900/-, Level: 10
4	Asst. Manager – QA	1	UR – 1	As per ORSP 2017: Rs 44,900/-, Level: 10
5	Biomedical Engineer	7	UR – 3 (W – 1) ST – 3 (W – 1) SC – 1	As per ORSP 2017: Rs 56100/-, Level: 12

Interested applicants must fill up the online application form and upload the supporting documents in the “**Online Recruitment**” section of the website [www.osmcl.nic.in](http://www.osmcl.nic.in). Last date for applying online is **16.11.2020, 11:59 PM**. Hence the applicants must fill up the online application forms and upload documents on or before **16.11.2020, 11:59 PM**.

After filling up of the online application form, they must download the application forms, sign the same and send them along with the supporting self-attested documents **only by speed post / registered post** to the following address:

**Odisha State Medical Corporation Ltd., In front of Ram Mandir, Convent Square, Bhubaneswar, Odisha, 751001 on or before 27.11.2020, 5:30 PM.**

**Last date of receipt of applications and documents by post is 27.11.2020, 5:30 P.M.** Only applications received through speed post / registered post by the stipulated date and time will be considered. Applications received by speed post / registered post after **27.11.2020, 5:30 P.M** will not be considered.

Envelopes must be superscribed with the name of the post applied for along with the applicant’s application number.

For details of the post such as scale of pay, eligibility criteria selection modalities, general instructions / information, guideline for filling up of the online application form etc., the applicants may visit the “**online recruitment**” section of OSMCL website [www.osmcl.nic.in](http://www.osmcl.nic.in)

Sd/  
Managing Director  
Odisha State Medical Corporation

## Asst. Manager – IT

**Nos. of post:** 01 – Unreserved (UR)

**Terms of Reference (Job Responsibility):** S/he will lead all IT and related activities of OSMC and will be responsible for:-

- Application/ database design & development, deployment & hosting, documentation, support & maintenance.
- Dedicated effort to attend & analyze the user queries & resolve the same, provide end-user support & assist them.
- Generation of customized reports as per the requirement of the Division
- Audit compliance of the software like Security Audit, Functional Audit, etc.
- Training and handholding support for all stakeholders.
- Keeping inventory and day to day maintenance of IT related items like Computer, Printer, UPS, Photocopier, Networking devices, Antivirus, CCTV, Biometric, EPABX etc
- Any other IT related matters as assigned by appropriate authority.

**Educational & Post-Qualification Eligibility criteria:** MCA / B. E or B.Tech in Computer Science / B. E or B.Tech in Information Technology (with minimum 60% marks) with minimum 3 years of post - qualification experience in any reputed organisation in application designing and development / network administration / managing large database / managing and monitoring the IT framework including all related operational, technical and security aspects.

**Age limit:** The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e. 16.11.2020. However relaxation of age upto 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

**All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.**

**Scale of Pay:** As per ORSP 2017: Rs 44,900/-, Level: 10. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

**Place of posting:** Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

**Selection Modality:**

**A. Career Weightage - 60%** (HSC or equivalent -15%, Intermediate or equivalent - 15%, Qualifying Degree (MCA / B.E. or B.TECH.) - 30%)

**B. Experience Weightage - 40%.**

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months and one month shall be calculated as total of 30 days)

ii. Weightage on relevant experience – 20%

(a) Working experience in any Government Medical Corporation run under the Government Sector in India and dealing with application designing and development / network administration / managing large database / managing and monitoring the IT framework including all related operational, technical and security aspects. (10%)

(b) Working experience in any Govt. institutions / State Govt. / Central Govt. / Central PSU / State PSU in India and dealing with application designing and development / network administration / managing large database / managing and monitoring the IT framework including all related operational, technical and security aspects. (5%)

(c) Working experience in any reputed organization in India having a turnover of Rs. 50 crores or more and dealing with application designing and development / network administration / managing large database / managing and monitoring the IT framework including all related operational, technical and security aspects. (5%)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

## Asst. Manager – Procurement (D & S)

**Nos. of post:** 02, i.e. Unreserved (UR) 01, ST – 1

**Terms of Reference (Job Responsibility):** S/he will be responsible for:-

- Preparation of procurement plan for OSMCL.
- Preparation of Standard Bidding Documents.
- Managing the tendering processes.
- Responsible for bid evaluation, award of contract and post – contract management.
- S/he is expected to handle certain responsibilities independently as may be decided by the appropriate authorities.
- S/he will also perform any other specific duty as assigned by appropriate authority.

**Educational & Post-Qualification Eligibility criteria:** Bachelor in Pharmacy (with minimum 60% marks) with 3 years of post – qualification experience in procurement of drugs or related activities for public health / healthcare commodities / Medical Equipments in Hospitals.

**Age limit:** The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e. 16.11.2020. However relaxation of age upto 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

**All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.**

**Scale of Pay:** As per ORSP 2017: Rs 44,900/-, Level: 10. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

**Place of posting:** Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

**Selection Modality:**

**A. Career Weightage - 60%** (HSC or equivalent -15%, Intermediate or equivalent - 15%, Qualifying Bachelor Degree (B. Pharm) - 30%)

**B. Experience Weightage - 40%.**

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months and one month shall be calculated as total of 30 days)

ii. Weightage on relevant experience – 20%

(a) Working experience as Asst. Manager – Procurement (Drugs & Surgical) in any Government Medical Corporation run under the Government Sector. (10%)

(b) Working experience as Asst. Manager – Procurement (Drugs & Surgical) in State Govt. / Central Govt. / Central PSU / State PSU. (5%)

(c) Working experience as Asst. Manager – Procurement (Drugs & Surgical) in Hospitals having 200 beds or more / in any Medical College & Hospitals having 200 beds or more / in Pharmaceutical manufacturing industry with a turnover of Rs. 50 crores or more. (5%)

**C. Qualifying Computer Test:** To ensure adequate zone of consideration, candidates in the ratio of 1:10 shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

## Asst. Manager – Procurement (Equipment)

**Nos. of post:** 02, i.e. Unreserved (UR) 01, ST – 1

**Terms of Reference (Job Responsibility):** S/he will be responsible for:-

- Preparation of procurement plan for OSMCL.
- Preparation of Standard Bidding Documents.
- Managing the tendering processes.
- Responsible for bid evaluation, award of contract and post – contract management.
- S/he is expected to handle certain responsibilities independently as may be decided by the appropriate authorities.
- S/he will also perform any other specific duty as assigned by appropriate authority.

**Educational & Post-Qualification Eligibility criteria:** BE / B.Tech in Electronics / Medical Electronics / Electrical and Electronics Engineering / Electronics & Instrumentation / Electronics and Tele Communication / Electrical / Mechanical / Bio-Medical Engineering ( with minimum 60% of marks ) with 3 years of post – qualification experience in procurement of Medical Equipments in hospitals, experience in bid evaluation, award of contract, post – contract management, finalization of technical specification for medical equipments.

**Age limit:** The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e. 16.11.2020. However relaxation of age up to 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

**All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.**

**Scale of Pay:** As per ORSP 2017: Rs 44,900/-, Level: 10. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

**Place of posting:** Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

**Selection Modality:**

**D. Career Weightage - 60%** (HSC or equivalent -15%, Intermediate or equivalent - 15%, Qualifying Bachelor Degree (B.E. / B.Tech) - 30%)

**E. Experience Weightage - 40%.**

iii. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months and one month shall be calculated as total of 30 days)

iv. Weightage on relevant experience – 20%

(d) Working experience as Asst. Manager – Procurement (Equipment) in any Government Medical Corporation run under the Government Sector. (10%)

(e) Working experience as Asst. Manager – Procurement (Equipment) in State Govt. / Central Govt. / Central PSU / State PSU. (5%)

(f) Working experience as Asst. Manager – Procurement (Equipment) in Hospitals having 200 beds or more / in any Medical College & Hospitals having 200 beds or more / in Pharmaceutical manufacturing industry with a turnover of Rs. 50 crores or more. (5%)

**F. Qualifying Computer Test:** To ensure adequate zone of consideration, candidates in the ratio of 1:10 shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

## Asst. Manager –QA

**Nos. of post:** 01, Unreserved (UR)

**Terms of Reference (Job Responsibility):** S/he will be responsible for:-

- Ensuring timely testing of drugs and consumables being procured by OSMCL by establishing effective testing mechanism through empanelment of drug testing laboratories from time to time.
- Correspondence with the empanelled laboratories for timely submission of test reports and monitoring their performance so as to avail high level of ethical performance and conformity.
- Developing a robust quality assurance protocol by designing/ improvising work flow from time to time.
- Timely disposal of payment and legal matters related to QA Division and to disbursement of issues there to.
- Provide technical and managerial support to General Manager (QA) in legal, regulatory and internal matter.
- Developing standard operating procedures and guidelines for implementation of an effective QA process with minimum operating cost at different level of operation.
- Supervising technical/non-technical staff and their performance with facilitating them in participating management process of Quality Assurance Cell.
- Inspection of laboratories and other facilities as and when required.
- Working with operating staff to establish procedures, standards, systems and procedures by integrating QA and WH activities so as to keep the QAP in place at every step of operation.
- Ensuring that the supplies received at different consignee stores are at par with the predefined standards set by the corporation.
- Any other work assigned by the higher authority of OSMCL.

**Educational & Post-Qualification Eligibility criteria:** M. Pharm. with minimum 3 years of post qualification experience in manufacturing / quality assurance/ quality control in drugs and pharmaceutical industry.

**Age limit:** The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e. 16.11.2020. However relaxation of age up to 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

**All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.**

**Scale of Pay:** As per ORSP 2017: Rs 44,900/-, Level: 10. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

**Place of posting:** Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

**Selection Modality:**

**G. Career Weightage - 60%** (HSC or equivalent -10%, Intermediate or equivalent - 10%, Bachelor Degree (B.Pharm) - 15%, Master Degree (M.Pharm) – 25%)

**H. Experience Weightage - 40%.**

v. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months and one month shall be calculated as total of 30 days)

vi. Weightage on relevant experience – 20%

(a) Working experience as Asst. Manager – Quality Assurance in any Government Medical Corporation run under the Government Sector. (10%)

(b) Working experience as Asst. Manager – Quality Assurance in State Govt. / Central Govt. / State Govt. / Central PSU / State PSU. (5%)

(c) Working experience as Asst. Manager – Quality Assurance in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in pharmaceutical manufacturing industry with a turnover of Rs. 50 crores or more. (5%)

**I. Qualifying Computer Test:** To ensure adequate zone of consideration, candidates in the ratio of 1:10 shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

## Biomedical Engineer

**Nos. of Post: 07, i.e. UR – 3 (W – 1), ST – 3 (W – 1), SC – 1**

**Terms of Reference (Job Responsibility):** S/he shall be responsible for:

- Supervise pre-installation checks of medical equipments.
- Supervise installation activities.
- Undertake repair & maintenance as per requirement.
- Facilitate annual maintenance contract for high end equipments as per requirements.
- To establish in-house equipment maintenance laboratory to provide immediate support for minor repair, fabrication etc.
- Provide technical inputs at the time of procurement.
- Any other work as will be assigned by appropriate authority.

**Educational and Post-Qualification Eligibility criteria:** B.E. / B.Tech. in Medical Electronics / Bio Engineering / Biomedical Engineering (with minimum 60% marks) with minimum of 5 years of post - qualification experience in either of the following:

- a) In the maintenance of Medical equipments in Government Institutions (Govt. Medical Corporation either under Central Govt. Or State Govt. / Central Govt. / State Govt. / Central PSU / State PSU) / Hospitals having 200 beds or more / Medical colleges having 200 beds or more; OR
- b) In the manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more.

However relaxation of 10% marks will be given for SC / ST category candidates.

**Age limit:** The maximum age limit for the post is 40 years as on the last date for submission of application form i.e. 16.11.2020. However relaxation of age up to 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

**All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.**

**Scale of Pay:** As per ORSP 2017: Rs 56100/-, Level: 12. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

**Place of posting:** Bio-Medical Engineers will be positioned in the major Health Institutions of the state or as decided by the Corporation from time to time.

**Selection Modality:**

**A. Career Weightage - 60%** (HSC or equivalent -15%, Intermediate or equivalent - 15%, Qualifying Bachelor's Degree (B.E./ B.TECH. - 30%)

**B. Experience Weightage - 40%.**

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months and one month shall be calculated as total of 30 days)

ii. Weightage on relevant experience – 20%

a. Working experience as Biomedical Engineer in any Government Medical Corporation run under the Government Sector. (10%)

b. Working experience as Biomedical Engineer in State Govt. / Central Govt. / Central PSU / State PS. (5%)

c. Working experience as Biomedical Engineer in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more. (5%)

**C. Qualifying Computer test:** To ensure adequate zone of consideration, candidates in the ratio of 1:3 category wise shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:3 (category-wise) on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.