



JR. PHARMACIST (WAREHOUSE)

Nos. of post : Total 12 (UR (W) – 1, SC – 3 (W – 1), ST – 8 (W - 4)

Terms of Reference (Job Responsibility) :

They will assist in:-

- Maintenance of updated stock.
- Management of warehouse as per quality assurance protocols and requirement for different sensitive areas.
- Maintaining good inventory management system.
- Daily coordination with OSMC.
- Ensuring proper timing cleanliness, security of warehouse infra-structure.
- Following all safety and insurance norms for the warehouse.
- Ensuring seamless service of issue to indenting facilities.
- Ensuring adherence to all management information system to be put in place by OSMCL.
- Facilitating quarantine measures and sample checking as per OSMCL quality standard protocol.
- Maintaining all book keeping.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility Criteria :

Diploma in Pharmacy from any recognized Institution (with minimum 60% of marks) with 2 years of post - qualification experience in drug warehouse management/store & inventory management.

Candidates for this post must be computer literate .i.e. she / he must be well acquainted with MS office package (word, excel, Power Point) as well as use of internet.

However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit : The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e 19.06.2017. However relaxation of age upto 10 years for Persons with Disability (PWD) candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions” shall be applicable.

Scale of Pay : Pay Band-1 (Rs. 5200-20200/-) with Grade Pay of Rs. 2400/- with annual increase of 10%, subject to satisfactory performance. No DA, HRA and other allowances shall be admissible. However other benefits as per Corporation norms shall be paid. On the date of satisfactory completion of six years of contractual service, they shall be deemed to have been regularly appointed and shall be entitled to draw the time scale of pay plus Grade Pay with DA and other allowances as admissible in corresponding pay band.

Place of posting : In different warehouses of the Odisha State Medical Corporation or in the Quality Assurance cell of Odisha State Medical Corporation or any other establishment of the Corporation depending on administrative exigency.

Selection Modality :

A. Computer Based Written Test (Weightage of 65%), which will consist of three sections -

(i) Theoretical Knowledge (40 marks)

(ii) Work domain knowledge (30 marks)

(iii) General aptitude (30 marks). Test of General aptitude will include verbal, quantitative, comprehension and data interpretation components.

B. Career marks with Weightage of 35%. (HSC or equivalent -15 %, Diploma in Pharmacy - 20%)

Final merit list shall be prepared on the basis of the total score in the written test & career marks as per the weightage decided.

Date and venue of Computer Based Written Test will be intimated later on.